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Subject: FW: final minors replies
Date: Friday, July 22, 2011 3:54:45 PM

Below are the responses to the 7/15 CCI meeting for the Natural Resources Mgt Minor, Rural Sociology Minor and Soil Science Minor. We have also sent back through the proposals in PACER.

Go Bucks!!!



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From: GREGORY HITZHUSEN [mailto:hitzhusen.3@osu.edu]
Sent: Friday, July 22, 2011 3:39 PM
To: pfister.1@osu.edu; giese.1@osu.edu
Subject: final minors replies

Jill, here are our replies to these questions about the minors, and I'm sending the PACER forms up through the system to you. Let me know if you need anything else. I'm putting together the single document version of the NRM major, and also the separate document clarifying our rationale for all terminated programs, which expands on what we stated in the cover letter. -Greg

1. > Natural Resources Management Minor

- What is the effective date of termination? Is it Summer 2012? “Terminate” means that minor no longer exists. What will happen with students in the minor? (Not all students may be able to transition into another minor—too late in the program or no desire to switch into new minor.) **We have added clarification in the comment box of the PACER form, and student options remain as stated in the transition plan document attached to the PACER form. The effective termination date should be Summer 2014, when all students in the minor should have completed their minor coursework, and no new students will be admitted after Spring 2012. Students can shift into one of the new, more focused minors, or can complete the NRM minor using semester equivalent courses.**
- Does unit want to deactivate instead of terminate? **No, leave this as "terminate" with effective termination date as Summer 2014. (Summer 2012 in the previous version should have said "Summer 2014")**

2. > Rural Sociology Minor

- PACER form: Credit Hour Explanation: Column C: 2nd line: 9 (instead of 6); 5th line: 3 (instead of 6). **corrected.**
- There are probably course prerequisites. Prerequisites should be indicated on advising sheet, or at least acknowledged in a generic statement that some courses have prerequisites. **An extra statement to this effect has been added to the advising sheet.**
- ENR 3500, ENR 2300, Rurl Soc 4500: not clear how courses align with old plan. Are they new? Are there any prerequisites? **ENR 3500 is new, and was created as part of the expanded core curriculum for SENR majors, and thus is becoming a central course for Rural Sociology faculty in SENR. ENR 2300 is not new, it was 203 under quarters, but the prerequisites have been dropped for semesters. Rurl Soc 4500 is not new, it was Rurl Soc 542 under quarters, and it's prerequisite will be fulfilled by the required courses for the minor.**
- Agr Com 650 is no longer in semester version. Transition should specify that the course taken under quarters will still count for minor. The transition statement is generic. **The transition statement accounts for this implicitly, but the following more explicit statement to address this point has been added to the transition statement: "Credit for courses already completed that were available to the minor under quarters but that are not part of the minor in semesters (e.g., Agr Com 650 in the Rural Sociology minor) will still count toward the completion of the minor."**
- Indicate the number of credits for each course on advising sheet. **done.**

3. > Soil Science Minor

- Minor is changing its name: this is a significant change (perhaps this is bigger than “converted with minimal changes”). **The name change simply reflects the language of the field of soil science - "soil science" is the recognized disciplinary name, whereas "soil resources" is a descriptor. The faculty felt it best to align the name of the minor**

with the field (and with the other BS and grad degree specializations SENR offers by that name). This does not seem like a major change to us, just an opportunity with semester conversion to assign the more appropriate name to the minor.

- It is not clear where 18 credit prerequisites come from. Prerequisites should be listed on advising sheet. A note about prerequisites has been added to the attached advising sheet.
- Advising sheet needs to include note that ENR 6610 and ENR 7530 (graduate level courses) require permission of advisor. done
- Credit hours for courses should be listed. This is especially important because previous courses vary substantially (that is, some quarter courses are 3, 4, 5 hours and similar variations may be expected under semesters). done.
- Some courses cannot be easily tracked, appear as new. This requires a more specific explanation in the transition. The transition statement has been revised slightly, though it's a bit unclear what specific clarification the committee is seeking here. Any new courses in the minor simply allow additional choices within the field for students in the minor. The transition statement includes language to clarify that students can finish the minor as it stood under quarters by using semester equivalent courses; it is assumed that any new courses available under semesters are simply added to the list of possible choices available to complete the minor. Please advise more specifically what the committee would like clarified if the attached revised transition statement is not adequate.

4. > Agricultural Systems Management Minor

- Are there any prerequisites?
- No transition statement. Document is required. (“No harm” statement is nowhere in proposal.)
- Three courses disappear—this should be addressed in a transition plan.
- Some courses are converted in unusual way: e.g., 2 credits to 2 credits. Address this in transition (any added content?).
- Why does advising sheet mention that minor consists of 13-15 credit hours? Rephrase: “a minimum of 13.”
- Statement on semester advising sheet: next to “Required Electives”: “Select courses to meet credit hour requirement (13-15) from the following courses.” This statement is confusing. Also, specify that 3 hours need to be at upper-level instead of mentioning one course at 3000-level or above (as some of the courses have 2 credits).

5. > Entomology Minor

- 2 different advising sheets. Remove one.
- Entomology 4683 (H): Research with Distinction (Honors). This course appears to be misnumbered. X999 (H) was created by OAA for research with thesis. Thus, the course needs to be renumbered Entomology 4999 (H).
- One of the advising sheets says that some courses that do not count (according to the other sheet) because they are pass/no-pass are included in the required electives: 4191, 4683 (H), 4998. Those are actually S/U courses and those can in fact be counted in minors. Remove all language pertaining to pass/non-pass.
- Prerequisites are not mentioned anywhere.
- PACER form has one program learning goal. It is different from the 7 learning

objectives in proposal.

- Transition statement: conversion factor of 0.667 is actually 0.67. Request to correct.

> After the units have made the changes, please send the proposals back to us as soon as possible as CAA will not review semester conversion programs after July 31.

> Please let me know if you have any questions. I will send back the minors via PACER in a minute.

> Best regards,
> Bernadette

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